

Smriti Saxena

815 North Broadway
Saratoga Springs, NY 12866

smritisaxena@skidmore.edu

661-470-9991

<https://www.linkedin.com/in/smriti-saxena-008782215/>

Education

Skidmore College, Saratoga Springs, NY

May 2025

Anticipated Bachelor of Sciences in Human Health and Physiological Sciences and minor in Business

GPA: Cumulative 3.62

Relevant Coursework: Anatomy and Physiology 1 & 2, General Chemistry, Exercise Testing & Prescription, Statistical Methods, Introduction to Public Health, Advanced Exercise Physiology, Research Design, Management and Business 107, and Branding and Marketing Communications

Professional Experience

Health and Human Physiological Sciences Research Assistant, Skidmore College

Sept '22 – May '23,

Sept '24 - current

- Testing the effects of glucagon on young and aged mice and high-fat diet mice
- Assisting Professor TH Reynolds in conducting experiments and set up
- Collect data and create spreadsheets displaying data
- Inject mice with somatostatin to inhibit pancreatic hormone release and inject glucagon to test glucose in mice using glucose tolerance tests

COPE Health Scholar, Adventist Health Simi Valley

June '23 – Aug '23,

June '24 – Aug '24

- Assist with basic patient care tasks such as: vital signs, bathing, changing, feeding, and ambulating patients alongside nurses, physicians, and others part of the care delivery team
- Utilize patient care practices to meet hospital care standards and to make the patient's experience at the hospital the best it can be
- Watch special procedures, such as endoscopies, bronchoscopies, stroke protocol, and many others
- Experience in telemetry, medical-surgical, ICU, and radiology units

Sept '23 – Dec '23

Part-Time Sales Associate, Saratoga Scrub Shop

- Provide exceptional customer service by assisting customers in finding the perfect scrubs for their needs
- Demonstrate in-depth product knowledge to answer questions and personalize recommendations to customers
- Maintain a visually appealing and organized store layout to enhance the overall shopping experience

Sept '22 – Dec '22

Development Intern, Giffords

- Conduct donor and prospective donor research to assist major gifts team with preparation for meetings and events
- Support the development team with various projects that contribute to ongoing fundraising efforts
- Create reports and briefings
- Manage correspondence with donors, including monitoring and responding to inquiries from grassroots audience and preparing acknowledgements
- Assist with database clean up and management

Clinical Finance Analyst Intern, City of Hope

- Assisted in providing data and analytics involving clinical care and the related finances
- Updated flash report daily with new metrics regarding patient numbers and financial data in the enterprise
- Used SQL to perform data analysis on clinical and financial data
- Created visuals to represent data for team website

Jun '22 – Aug '22

Life Enrichment Volunteer, The Wesley Community Health Care Center

- Developed and maintained a strong quality of life for senior residents: emotionally, physically, spiritually, and socially
- Worked with life enrichment coordinators to host activities and hand out daily newsletters
- Visited residents' rooms to ensure their well-being and conversed with them
- Assisted with patient transportation within the facility

Feb '22 – May '22

First Year Senator, Student Government Association, Skidmore College

- Elected to represent, amongst the three other first year senators, the freshman class in the legislative body Senate
- Review and create policies related to campus life, organizations and clubs and recommends changes
- Approve the allotment of fees to various student-led clubs and other organizations
- Propose ideas for inclusivity and to create a sense of unity amongst the first years

Nov '21– May '22

Executive Secretary, Associated Student Body, Saugus High School

- Acted as an official secretary to all ASB meetings and maintain executive binder
- Submitted minutes of each meeting to ASB Director and Financial Secretary in a timely manner
- Maintain ASB calendar
- Advise assigned committee (publicity: created and approved of posts to publicize events occurring on campus, created posts using Canva)
- Helped create and approve ASB budget
- Was responsible for assisting ASB advisor in grading participation of class council members

Aug '20 – Jun '21

Skills & Languages

Microsoft Office Suite (Word, Excel, PowerPoint, Outlook), Google Suite, Canva (graphic design media posts)

Fluent in English and Hindi, Elementary Spanish and Latin

AHA and ARC BLS Certified

Anticipated Keck Institute Certificate of Completion after completing COPE Health Scholars program